

# Call for Volunteer Office Support Staff from Foreign Countries

We are looking for volunteers from foreign countries to assist with the work of the Nagasaki International Association.

We would like you to work as a pair with a Japanese volunteer, so you can also practice speaking Japanese !

## What We Would like You will Help With

Reception/Handling Guests (Giving out tea, etc)

Making copies of the newspaper

Organizing posters, pamphlets, etc on the Exchange Floor

Filing PR Materials, etc

Helping with event preparation

Other duties



## ■ Requirements to Apply:

- (1) Able to volunteer on the days and times written below.
- (2) Able to volunteer for at least one year

## ■ Days when Volunteers are Required:

- ① Every Monday ② Every Tuesday ③ Every Thursday

## ■ Volunteer Hours:

1:00PM to 4:00PM (excluding public holidays)

## ■ Number of Volunteers Needed:

3 people (1 person for ① Every Monday ② Every Tuesday ③ Every Thursday)

## ■ Location:

1<sup>st</sup> Floor, Dejima Koryu Kaikan

(Dejima-machi2-11, Nagasaki City) \*Next to the Nagasaki Prefectural Art Museum

## ■ Transport Costs:

¥1,000 will be provided each time you volunteer

## ■ Other:

You will work together with a Japanese volunteer as a pair.

## ■ How to Apply:

Please send us an email with your name, telephone number and email address.